



THEME OF THE MONTH: DANIEL BERNOULLI  
 VALUE OF THE MONTH: COURAGE AND PERSEVERANCE

MARCH 2026

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	<b>1-ID-24</b>	<b>2-ID-25</b>	<b>1-H-26</b>	<b>3 ID-27</b>	<b>4-ID-28</b>	<b>2-H-29</b>
School Soft Boards Update	Academic Session 2026-2027 begins (KG – Grade IX); SA- Welcome of students by teachers and Class X; SA newsletter release; Social media update; Letter to Parents- Welcome Letter; message to new admission parents regarding orientation, To Do List in staffroom, School Tour Nur-Grade 8	Bridge Course	Ram Navami	Bridge Course	Bridge Course	
<b>5-H-30</b>	<b>6-H-31</b>	1	2	3	4	
Bridge Course	Bridge Course				ID-6 H-2	

**ABBREVIATION**

ID- Instructional Day      H- Holiday      MA- Monthly Assessment      VOTM- Value of The Month      SCRS- Sunshine Call Record Submission      SBU- Soft Board Update  
 PA- Periodic Assessment      TE- Term Exams      LAST DAY OF THE MONTH- MFC Updating of Class Display Boards      PYM- Plan Your Month      TOTM- Theme of The Month  
 MSG- Message to Parents for Next Activity      NTWD- Non-Teaching Working Day      SRC-Sanitation register check      LIR-Library Issue Register      LBR-library Book Review



THEME OF THE MONTH: DANIEL BERNOULLI  
 VALUE OF THE MONTH: COURAGE AND PERSEVERANCE

April 2026

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		1-ID-1	2-ID-2	1-H-3	3-ID-4	2-H-5
			Check medical supplies in school and submit report (by PTI), upcoming holiday message to parents Class Logbook Check Regularly	Good Friday	Handwriting Improvement Plan (HIP) submission: upcoming holiday message to parents LBR ,Staff Meeting LPs check Upcoming Week New admission parents Orientation:	
4-ID-6	5-ID-7	6-ID-8	7-ID-9	8-ID-10	9-ID-11	3-H12
Submission of LTP (Dr. B.R. Ambedkar Jayanti); Letter to Parents- World Health Day	SA- World Health Day; Social media update Sound Safari- PP	Class Decoration & Soft Bord update Corridor; SCR (1): upcoming holiday message to parents:	Decoration & Soft Board Update Corridor;	Salary Distribution LPs Check Updating for Week	To Do List in staff room for upcoming week LBR ,Staff Meeting	
10-ID-13	4-H-14	11-ID-15	12-ID-16	13-ID-17	14-ID-18	5-H-19
Letter to Parents- Bhimrao Ambedkar Jayanti; upcoming holiday Class Logbook check (VI-VIII): LP's check (VI-VIII): Proof reading of question papers PT-1 (X)	DR. BR Ambedkar Jayanti	SA- Theme of the Month: SA newsletter release: Social media update Baisakhi Celebration		Printing of question paper (PT-1) LPs Checking for updating week	SA- World Heritage Day Story Cubes Creation Grades 1 to 5 Alternate Ending Writing - Grades 6 to 8 Flash Fiction Challenge - Grades 9 & 10 LBR ,Staff Meeting	
15-ID-20	16-ID-21	17-ID-22	18-ID-23	19-ID-24	20-ID-25	6-H-26
Monday Test	SA- Value of the Month; SCR (2) Count & Clip Cards- PP Earth Day - Special Assembly	Periodic Test-I begins (Grade: X)		HIP review; Teacher's diary review: LPs Checking for updating week	Healthy Lunch Box Show-3 Balanced Diet Chart 4-5, LBR, Staff Meeting	
21-ID-27	22-ID-28	23-ID-29	24-ID-30			
Uniform and Hygiene check and report (Coordinator) Sanitation Register check (SRC) by PTI Monday Test	Periodic Test-I ends (Grade X) Red Colour Day – PP	Fees Report (April); Visitor Register Check; SA-	upcoming PTM msg to parents: SA- Buddha Purnima: Math Mystery Bags Grades 1 to 5 Math Escape Room- Grades 6 to 10		ID – 24 H--6 NTWD- 0	

**ABBREVIATION**

ID- Instructional Day      H- Holiday      MA- Monthly Assessment      VOTM- Value of The Month      SCRS- Sunshine Call Record Submission      SBU- Soft Board Update      SA-Special  
 PA- Periodic Assessment      TE- Term Exams      LAST DAY OF THE MONTH- MFC      Updating of Class Display Boards      PYM- Plan Your Month      TOTM- Theme of The Month  
 MSG- Message to Parents for Next Activity      NTWD- Non-Teaching Working Day      SRC-Sanitation register check      LIR-Library Issue Register      LBR-library Book Review      SA-Special Assembly



**THEME OF THE MONTH: BENJAMIN FRANKLIN**  
**VALUE OF THE MONTH: ASPIRATION**

**May 2026**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				<b>1-H-1</b>	<b>1-ID-2</b>	<b>2-H-3</b>
				Buddha Purnima	PTM of Grade: X Veer Kesari Chand Shaheedi Diwas: Submission of SA- Theme of the Month: SA newsletter release; Social media update: Almanac checking (PP- V): assign coordinator for Summer Camp, Texture painting 1 -5, Perspective Street Drawing 6-8 ; LBR , Staff Meeting	Veer Kesari Chand Shaheedi Diwas
<b>3-ID-4</b>	<b>4-ID-5</b>	<b>5-ID-6</b>	<b>6-ID-7</b>	<b>7-ID-8</b>	<b>8-ID-9</b>	<b>3-H-10</b>
Mother's Day Celebration coordinator assign Monday test (III-IX); Handwriting Improvement Plan (HIP) submission; Almanac checking (VI-IX); Summer Camp plan and requirements submission (open to changes); Review of MWR, Visual Resume Making 9 & 10	Mother's Day plan : Proof reading of question paper PT1 (I-IX); Colour Run- PP Consent from Parents regarding Summer Camp	Mother's Day preparation starts : SCR (1): Fee Report ( April) Summer Break Holiday Home Work Start	SA- Value of the Month Final Summer Camp plan to be printed Class Logbook check (PP-II); LP's check (PP-II) Bead Threading Fun - PP	Finalization and proof reading of Summer Holiday Homework Printing of question paper (PT1) complete Lps Check	Mother's Day Celebration SA Letter to Parents: social media update: Salary Distribution; Sports in academy (I-V) To Do List in staff room, LBR ,Staff Meeting	
<b>9-ID-11</b>	<b>10-ID-12</b>	<b>11-ID-13</b>	<b>12-ID-14</b>	<b>13-ID-15</b>	<b>14-ID-16</b>	<b>4-H-17</b>
			Holiday Home Work Submit	LPs Check	Staff Meeting , log book check and Lp's check	
<b>15-ID-18</b>	<b>16-ID-19</b>	<b>17-ID-20</b>	<b>18-ID-21</b>	<b>19-ID-22</b>	<b>20-ID-23</b>	<b>5-H-24</b>
Uniform and Hygiene check and report (coordinator); message to parents regarding summer camp Summer Camp begins Holiday Home Work Printing & Sets Prepared.			Sanitation Register check (SRC) by PTI	Reminder of upcoming PTM msg to parents Lps check	upcoming PTM msg to parents; To Do List in staff room LBR ,Staff Meeting	
<b>21-ID-25</b>	<b>22-ID-26</b>	<b>6-H-27</b>	<b>23-ID-28</b>	<b>24-ID-29</b>	<b>30</b>	<b>31</b>
Review of SCR LIR review Summer camp End Nursery to Grade 10	HIP review; Teacher's Diary Review; Uniform and Hygiene check and report (coordinator) Summer Camp ends Reminder-upcoming PTM message to parents	Eid Ul Juha	Submission of LTP - World Environment Day PTM (KG – IX)	PTM- 01, Summer Break Starts (Grade KG- X) Letter to Parents- Summer Vacation LPs Check	ID- 24 H- 7 NTWD-	

**ABBREVIATION**

- ID- Instructional Day
- PA- Periodic Assessment
- MSG- Message to Parents for Next Activity
- H- Holiday
- TE- Term Exams
- MA- Monthly Assessment
- LAST DAY OF THE MONTH- MFC
- NTWD- Non-Teaching Working Day
- VOTM- Value of The Month
- Updating of Class Display Boards
- SRC-Sanitation register check
- SCRs- Sunshine Call Record Submission
- PYM- Plan Your Month
- LIR-Library Issue Register
- SBU- Soft Board Update
- TOTM- Theme of The Month
- LBR-library Book Review



THEME OF THE MONTH: ALEXANDER FLEMING  
 VALUE OF THE MONTH: GRATITUDE

June 26

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1-ID-1	2-ID-2	3-ID-3	4-ID-4	5-ID-5	6-ID-6	1-H-7
				World Environment Day: Letter to Parents -World Environment Day	Fee Report ( May) LBR, and library stock check, Staff Meeting	
2-H-8	3-H-9	4-H-10	5-H-11	6-H-12	7-H-13	8-H-14
						Submission of LTP (International Yoga Day)
9-H-15	10-H-16	11-H-17	12-H-18	13-H-19	14-H-20	15-H-21
Circular to parents on School Reopening for IX & X					Reminder to parents on School Reopening for IX & X School reopens for teachers Checking Medical Supplier in School LBR, Staff Meeting	Letter to Parents- International Yoga Day;
16-H-22	17-H-23	18-H-24	19-H-25	20-H-26	21-H-27	22-H-28
School Reopens for Class IX-X	Regular Classes IX-X Circular to parents on School Reopening (KG – 8)	Regular Classes IX-X	Regular Classes IX-X	Moharram	Regular Classes IX-X LBR, Staff Meeting, Printing of Question Papers for PT-1 LPs Check	
23-H-29	24-H-30					
Reminder to parents on School Reopening (KG-8)	School Reopens for KG- VIII; SA- Welcome back; Social media update	ID-6 H-24				

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 M''SG- Message to Parents for Next Activity      NTWD- Non-Teaching Working Day      SRC-Sanitation register check      LIR-Library Issue Register      LBR-library Book Review



**THEME OF THE MONTH: SHRINIVASA RAMANUJAN**  
**VALUE OF THE MONTH: IMPORTANCE OF MENTAL CONCENTRATION**

**July 26**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		<b>1-ID-1</b>	<b>2-ID-2</b>	<b>3-ID-3</b>	<b>4-ID-4</b>	<b>1-H-5</b>
		Holiday Homework submission; Fees Report (May, June): (Check medical supplies in school and submit report by PTI )	Visitor Register Check: Fee Report ( June)	SA-International Plastic Bag Free Day; LTP submission world population day LPs Check	SA -Theme of the month; assign Harela celebration in charge Cleanliness Campaign Drive: To Do List in staff room LBR ,Staff Meeting	
<b>5-ID-6</b>	<b>6-ID-7</b>	<b>7-ID-8</b>	<b>8-ID-9</b>	<b>9-ID-10</b>	<b>10-ID-11</b>	<b>2-H-12</b>
Monday Test (I-X); Check medical supplies in school and submit report, PT1-Exam Begins - Grades KG to 10	Handwriting Improvement Plan (HIP) submission;	Harela celebration plan	SCR (1)	Salary Distribution SA- Guru Purnima world population day LPs Check	SA- World Population Day To Do List in staff room; Duty chart, LBR ,Staff Meeting	
<b>11-ID-13</b>	<b>12-ID-14</b>	<b>13-ID-15</b>	<b>1-NTWD-16</b>	<b>14-ID-17</b>	<b>15-ID-18</b>	<b>3-H-19</b>
Periodic Test -I KG to X ends			Harela celebration (half day) Green Colour Day PP Social media update	SA -Value of the month LPs Check	To Do List in staff room, Number treasure Hunt- PP Paper Engineering (Pop-Up Art)- Grades 1 to 5, Typography Posters- Grades 6 to 8, Product Redesign Challenge - Grades 9 & 10, LBR ,Staff Meeting	
<b>16-ID-20</b>	<b>17-ID-21</b>	<b>18-ID-22</b>	<b>19-ID-23</b>	<b>20-ID-24</b>	<b>21-ID-25</b>	<b>4-H-26</b>
Monday Test	Picture Talk Circle - PP			Safety drill; Kargil Vijay Diwas - Special Assembly LPs Check	PTM -02 To Do List in staff LBR ,Staff Meeting	
<b>22-ID-27</b>	<b>23-ID-28</b>	<b>24-ID-29</b>	<b>25-ID-30</b>	<b>26-ID-31</b>		
Submission of LTP (Independence Day); Monday Test						ID-26 H- 4 NTW-1

**ABBREVIATION**

ID- Instructional Day

H- Holiday

MA- Monthly Assessment

VOTM- Value of The Month

SCRS- Sunshine Call Record Submission

SBU- Soft Board Update

PA- Periodic Assessment

TE- Term Exams

LAST DAY OF THE MONTH- MFC Updating of Class Display Boards

PYM- Plan Your Month

TOTM- Theme of The Month

MSG- Message to Parents for Next Activity

NTWD- Non-Teaching Working Day

SRC-Sanitation register check

LIR-Library Issue Register

LBR-library Book Review



THEME OF THE MONTH: NAMBI NARAYAN  
 VALUE OF THE MONTH: SERVICE OF HUMANITY

August 26

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1-ID-1	1-H-2
					To Do List in staff room; assign coordinator for Independence Day and Plan: Word Ladder Challenge Grades 1 to 5, Newsroom Role Play - Grades 6 to 8; Editorial Writing- Grades 9 & 10 : LBR, Staff Meeting	
2-ID-3	2-H-4	3-ID-5	4-ID-6	5-ID-7	6-ID-8	3-H-9
Monday test (III-IX; Social media update; Submission of LTP (International Youth Day); Fee Report ( July)	Chehullum	Soft Board Decoration I-X; Fees Report (July); Visitor Register Check : Finalize schedule for Independence Day practice; Preparation for Independence Day start, Sticker Shapes - PP	Handwriting Improvement Plan (HIP) submission; List of events and participants of Independence Day SCRS-1	SA -Theme of the month; newsletter release; Social media update; Assign Eye Camp coordinator (Plan for Eye camp) LPs Check	To Do List in staff room LBR ,Staff Meeting Rhyming Basket- PP	
7-ID-10	8-ID-11	9-ID-12	10-ID-13	11-ID-14	1-NTWD-15	4-H-16
Monday test (III-IX) Letter to Parents - International Youth Day; Salary Distribution;	upcoming holiday message to parents Orange colour day-PP	Independence Day mock drill (1)	SA-World Organ Donation Day, upcoming holiday and Independence Day celebration message to parents Independence Day mock drill (2) (dress rehearsal)	LPs Check Freeze dance (PP)	Independence Day Celebration (I- X); upcoming holiday and celebration message to parents; To do list in staff room Independence Day Celebration LBR ,Staff Meeting	
12-ID-17	13-ID-18	14-ID-19	15-ID-20	16-ID-21	17-ID-22	5-H-23
PT-2 begins PP Monday Test (III-IX);	SA -Value of the month; Social media update;	SCR-2	SA- Senior Citizen Day; Social media update PT_2 ends PP	Finalize Teachers Day plan and lunch LPs Check	Sanitation Register check (SRC) by PTI; LIR review; Review of SCR; To Do List in staff room: LBR ,Staff Meeting	
18-ID-24	19-ID-25	6-H-26	20-ID-27	7-H-28	21-ID-29	8-H-30
Monday test (III-IX)	Uniform and Hygiene check and report (coordinator); Submit report of Winter uniform stock (PTI) Size Sorting Station- PP	Eid-e-Milad	HIP review; Teacher's diary review; Rakshabandhan Celebration	Raksha Bandhan	National Sports Day - SA; Social media update; Eye and dental camp (tentative); To do list in staff room; Review of AR National Sports Day - Special Assembly LBR ,Staff Meeting	
22-ID-31						
Submission of LTP- Teacher's Day						ID- 22 H - 8 NTWD - 1

**ABBREVIATION**

ID- Instructional Day  
 PA- Periodic Assessment

H- Holiday  
 SA- Special Assembly  
 TE- Term Exams

MA- Monthly Assessment  
 LAST DAY OF THE MONTH- MFC

VOTM- Value of The Month  
 Updating of Class Display Boards

SCRS- Sunshine Call Record Submission  
 PYM- Plan Your Month

SBU- Soft Board Update  
 TOTM- Theme of The Month

**MSG- Message to Parents for Next Activity**

**NTWD- Non-Teaching Working Day**

**SRC-Sanitation register checkLIR-Library Issue Register**

**LBR-library Book Review**



THEME OF THE MONTH: K. RADHAKRISHNAN  
 VALUE OF THE MONTH: BOUNCING BACK STRONGER

# September 2026

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	<b>1-ID-1</b>	<b>2-ID-2</b>	<b>3-ID-3</b>	<b>1-H-4</b>	<b>1-NTWD 5</b>	<b>2-H-6</b>
	Monday test (III-IX); SA-World Nutrition Week; Social media update Proof reading of question paper starts Midterm Exam; Fee Report (August) Blue Colour Day - PP	Fees Report (August); Check medical supplies in school and submit report (by PTI); Visitor Register Check Janamashtmi Celebration	Gynecologist visit (IV-VIII) girls; Check blazer and track suit sizes of students (III-VI) (PTI); upcoming holiday message to parents Janmashtmi Celebrations (PP) Student Achievement Summit - Grades 1 to 10 ; PTM - PP	Janmashtmi	Teachers' Day Celebration; newsletter release; Social media update; Letter to Parents – Teacher's Day To Do List in staff room; Teacher's day Celebration LBR ,Staff Meeting LPs Check	
<b>4-ID-7</b>	<b>5-ID-8</b>	<b>6-ID-9</b>	<b>7-ID-10</b>	<b>8-ID-11</b>	<b>9-ID-12</b>	<b>3-H-13</b>
Monday test (III-IX); SA-International Literacy Day; SA newsletter release; Social media update; Handwriting Improvement Plan (HIP) submission; Check blazer and track suit sizes of students (VII- IX) (PTI)	SCR (I); Order required blazer and track suits (PTI), Ball Push Relay- PP Debate- Grades 6 to 8	Rhyme Recitation- Grades 1 to 5; SA -Theme of the month; Social media update	Printing of question paper (Midterm Exam) starts, Salary Distribution	Math Board Quest - Grades 1 to 5, Ratio Recipe Lab - Grades 6 to 8, Graph Interpretation Lab Grades 9 & 10, Hindi Diwas - Special Assembly LPs Check begin: Phonics Fun – KG	Submission of LTP- To Do List in staff room, LBR ,Staff Meeting	
<b>10-ID-14</b>	<b>11-ID-15</b>	<b>12-ID-16</b>	<b>4-H-17</b>	<b>13-ID-18</b>	<b>14-ID-19</b>	<b>5-H-20</b>
newsletter release; Social media update;	Midterm Exams KG -X begin	upcoming holiday message to parents GJ-Event Coordinator Assign	Vishwakarma Puja	LPs Check	SBU for next month; To Do List in staff room LBR , Staff Meeting	
<b>15-ID-21</b>	<b>16-ID-22</b>	<b>17-ID-23</b>	<b>18-ID-24</b>	<b>6-H-25</b>	<b>19-ID-26</b>	<b>7-H-27</b>
HIP review; Teacher's diary review; AR documentation by teachers;	Sanitation Register check (SRC) by PTI;	LIR review; Review of SCR;	Review of AR; World Environmental Health Day – SA; Social media update; Break and Correction: upcoming holiday message to parents; Upcoming GJ event Plan Final	Anant Chaturdashi	To Do List in staff room; SCR-2 World Environmental Health Day - Special Assembly; LBR ,Staff Meeting LPs Check	
<b>20-ID-28</b>	<b>21-ID-29</b>	<b>22-ID-30</b>				
	Midterm Exams KG -X ends SA-VOTM				ID - 22 H - 7 NTWD -1	

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HEME OF THE MONTH: CHARLES DARWIN  
 VALUE OF THE MONTH: ACCOUNTABILITY

October 26

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			1-ID-1	1-NTWD-2	2-ID-3	1-H-4
				Gandhi Jayanti / Lal Bahadur Shastri Jayanti	Visitor Register Check ; LBR, Staff Meeting Mask Making Grades 1 to 5; Cultural Artifact Models - Grades 6 to 8; Character Arc Mapping Grades 9 & 10 Submission of consolidated mark slip of Midterm Exam Grade 6 to 8	
3-ID-5	4-ID-6	5-ID-7	6-ID-8	7-ID-9	8-ID-10	2-H-11
fee Report. (September)	SA- Maharishi Valmiki Jayanti; upcoming holiday message to parents; Handwriting Improvement Plan (HIP) submission; Balance Path Walk- PP	; Report card printing start (Midterm); SCR-1;	Report card printing complete (Term I); Class Logbook check (PP-II); LP's check (PP-II)	LPs Check	PTM of Midterm Exam KG to X Salary Distribution To Do List in staff room LBR ,Staff Meeting	
9-ID-12	10-ID-13	11-ID-14	12-ID-15	13-ID-16	14-ID-17	3-H-18
Monday test Begins (III-X) ;List of events for Annual Sports Day	Submission of LTP (World Food Day) White colour day (PP)	SA -Value of the month; SA newsletter release; Social media update; Letter to Parents- World Food Day; SCR-2	SA- World Food Day; SA newsletter release Social media update	To do list in staff room; SBU for next month; Assign coordinator and Plan for Math and IT exhibition LPs Check	Letter to parents- Dusshera LBR ,Staff Meeting, Dussehera Celebrations (PP)	
15-ID-19	4-H-20	16-ID-21	17-ID-22	18-ID-23	19-ID-24	4-H-25
Monday test Begins (III-X) Submit plan for Math and IT exhibition and list of models. Mahanavmi holiday	Dusshera	Sanitation Register check (SRC) by PTI; HIP review; Teacher's diary review		LPs Check	SCR-2; To Do List in staff room Comic Strip Writing Grades 1 to 5, Character Courtroom - Grades 6 to 8, Statistical News Analysis - Grades 9 & 10 LBR ,Staff Meeting	
6-H-26	20-ID-27	21-ID-28	22-ID-29	23-ID-30	24-ID-31	
Maharishi Valmiki Jayanti	Uniform and Hygiene check and report (coordinator)	upcoming holiday message to parents; Letter Path Walk- PP		National Unity Day - Special Assembly LPs Check	Open House - Term 1 LBR ,Staff Meeting	ID-24 H- 6 NTWD -1

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THEME OF THE MONTH: VENKATRAMAN RADHAKRISHNAN

VALUE OF THE MONTH: DETERMINATION TO GOAL

November 2026

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
						1-H-1
1-ID-2	2-ID-3	3-ID-4	4-ID-5	5-ID-6	2-H-7	3-H-8
Monday test (III-IX); Fees Report (October); Visitor Register Check; Submission of LTP	upcoming holiday message to parents; Proof reading of question paper PT-2 (I-IX)	SA -Theme of the month; Social media update; Handwriting Improvement Plan (HIP) submission; Submission of LTP (Children's Day); Mock test (Grade X) starts;	(Annual Sports day)	Diwali Celebration PP-IX LPs Check	Diwali Break Begins Nursery to Grade X	
4-ID-9	4-H-10	5-H-11	6-ID-12	7-ID-13	1-NTWD-14	6-H-15
	Diwali break	Bhai Dooj Diwali Break Ends Nursery to Grade X		LPs Check	To Do List in staff room Children's Day Celebration LBR ,Staff Meeting	
8-ID-16	9-ID-17	10-ID-18	11-ID-19	7-H-20	12-ID-21	8-H-22
Monday test (III-IX); SBU for next month;	Story Sequencing Cards- PP	HIP review; Teacher's diary review;	PT-2 Grade 1– IX begins PT- 3 -PP Pre board -1 Grade-X begin upcoming holiday message to parents; Sanitation Register check (SRC) by PTI; Submission of LTP (World Aids Day)	Igas Bagwal	To Do List in staff room LBR ,Staff Meeting	
13-ID-23	9-H-24	14-ID-25	15-ID-26	16-ID-27	17-ID-28	10-ID-29
	Guru Nanak Jayanti	Social media update PT- 3 ends PP	LIR review; Review of SCR;	PT -2 Grade (1- IX ends) : Uniform and Hygiene check and report (coordinator); LPs Check	HIP review; Teacher's diary review; Estimation Jar - Grades 1 to 5 ;Geometry Extempore-6-10 LBR ,Staff Meeting Pre board -1 Grade-X ends	
18-ID-30					ID- 19 H- 10 NTWD-1	

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**TE- Term Exams**

**LAST DAY OF THE MONTH- MFC Updating of Class Display Boards**

**PYM- Plan Your Month**

**TOTM- Theme of The Month**

**MSG- Message to Parents for Next Activity**

**NTWD- Non-Teaching Working Day**

**SRC-Sanitation register check**

**LIR-Library Issue Register**

**LBR-library Book Review**

THEME OF THE MONTH: C.N.R. RAO

VALUE OF THE MONTH: DOING MORE WITH LESS



December 2026

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	<b>1-ID-1</b>	<b>2-ID-2</b>	<b>3-ID-3</b>	<b>4-ID-4</b>	<b>5-ID-5</b>	<b>1-H-6</b>
	SA- world aids day; Social media update; Monday test (III-IX); Pre board 1(X) starts Dot Match Boards- PP	Visitor Register Check; Check medical supplies in school and submit report (by PTI)	Submission of LTP (Human Rights Day)	SA -Theme of the month; Social media update; Handwriting Improvement Plan (HIP) submission LPs Check	To do list in staff room; PTM KG to X Periodic Test -3 LBR ,Staff Meeting & Maths and IT Exhibition Fees Report (November)& December English debate competition – VI to IX	
<b>6-ID-7</b>	<b>7-ID-8</b>	<b>8-ID-9</b>	<b>9-ID-10</b>	<b>10-ID-11</b>	<b>11-ID-12</b>	<b>2-H-13</b>
Monday test (III-IX); Class Logbook check (PP-II); LP's check (PP-II) SCR-1	Brown Colour Day - PP	Letter to Parents- Human Rights Day; Salary Distribution; Skating competition (I-V)	SA -Value of the month; SA Social media update	Safety drill; LPs Check	HIP review; Teacher's LBR ,Staff Meeting	
<b>12-ID-14</b>	<b>13-ID-15</b>	<b>14-ID-16</b>	<b>15-ID-17</b>	<b>16-ID-18</b>	<b>17-ID-19</b>	<b>3-H-20</b>
Monday test (III-IX); SBU for next month; Submission of LTP (National Farmers Day) Pre board -2 Grade-X begins	Rhythm Clap & Tap- PP	Vijay Diwas - SA; Skating competition Final round (I-II); Vijay Diwas - Special Assembly		LPs Check	Sanitation Register check (SRC) by PTI; Inter House Speech Competition(III-V) LBR ,Staff Meeting	
<b>18-ID-21</b>	<b>19-ID-22</b>	<b>20-ID-23</b>	<b>21-ID-24</b>	<b>4-H-25</b>	<b>22-ID-26</b>	<b>5-H-27</b>
Monday test (III-IX); Letter to Parents- National Farmers Day Kisan Diwas - Special Assembly	SA newsletter release; Social media update;	upcoming holiday message to parents; Submission of LTP (New Year);	Pre-board -2 for X ends  HIP review; Teacher's diary review; Christmas Day Celebration; SCR-2	Christmas	Register check (SRC) by PTI; HIP review; Teacher's LBR ,Staff Meeting PTM- Pre- Board -2	
<b>23-ID-28</b>	<b>24-ID-29</b>	<b>25-ID-30</b>	<b>26-ID-31</b>			
Monday test (III-IX); LIR review; Review of SCR; Rainbow Day- PP Pre board -2 Grade-X ends	Review of AR; Magic Letter - PP; Uniform and Hygiene check and report (coordinator) Riddles -III	Letter to Parents- New Year; upcoming holiday message to parents;			ID- 26 H- 5 NTWD	

**ABBREVIATION**

ID- Instructional Day

H- Holiday

MA- Monthly Assessment

VOTM- Value of The Month

SCRS- Sunshine Call Record Submission

SBU- Soft Board Update

PA- Periodic Assessment

TE- Term Exams

LAST DAY OF THE MONTH- MFC Updating of Class Display Boards

PYM- Plan Your Month

TOTM- Theme of The Month

MSG- Message to Parents for Next Activity

NTWD- Non-Teaching Working Day

SRC-Sanitation register check

LIR-Library Issue Register

LBR-library Book Review



THEME OF THE MONTH: MICHAEL FARADAY  
 VALUE OF THE MONTH: RESILIANCE

January 2027

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1-H-1	1-ID-2	2-H-3
				New Year Day; Submission of LTP- International Women's Day ;Winter Break Begins Nursery to Grade 10	Fees Report (December); Visitor Register Check To Do List in staff room; LBR ,Staff Meeting	
2-ID-4	3-ID-5	4-ID-6	5-ID-7	6-ID-8	7-ID-9	3-H-10
Handwriting Improvement Plan (HIP) submission; Review of MWR Monday Test		SCR-1	Letter to Parents (International Women's Day)	LPs Check	Salary Distribution; To Do List in staff room; LBR ,Staff Meeting	
8-ID-11	9-ID-12	10-ID-13	11-ID-14	4-H-15	12-ID-16	5-H-17
Monday test (III-IX); Class Logbook check (VI-VIII); LP's check (VI-VIII);	SA newsletter release; Social media update; upcoming holiday message to parents; Makar Sankranti activity-PP	Makar Sankranti	SA -Theme of the month; Social media update; submission on duty chart and minute to minute plan of republic day; Winter Break Ends Nursery to Grade 10 LPs Check	Makar Sankranti	Submission of LTP- Republic Day, To Do List in staff room School Reopen- Nursery to Grade 10, LBR ,Staff Meeting Pre-board-2 Starts	
13-ID-18	14-ID-19	15-ID-20	16-ID-21	17-ID-22	6-H-23	7-H-24
Monday test (III-IX); SBU for next month; upcoming holiday message to parents Pre -board 3 begins Grade -X	SA -Value of the month; Social media update; SCR-2 Musical Story Movement- PP, Recycled Pen Stand- Grades 1 to 5 Stop-Motion Flipbooks- Grades 6 to 8	SA- Vasant Panchami; SA Social media update; upcoming holiday message to parents; Sanitation Register check (SRC) by PTI	Vasant Panchami; Kite Day; mock drill (1) republic day (call the participants to school)	Republic Day celebration – PP; SA- Netaji Subhash Chandra Bose Jayanti; Social media update; mock drill (2) republic day; Letter to Parents (Republic Day); HIP review; Teacher's diary review; AR documentation by teachers LPs Check	Shab-e-Barat	
18-ID-25	19-ID-26	20-ID-27	21-ID-28	22-ID-29	23-ID-30	24-ID-31
PT-4 Begins PP		LIR review; Review of SCR; Monday test(III-IX);	PT-4 Ends PP	Uniform and Hygiene check and report (coordinator) LPs Check Pre -board 3 ends Grade -X	To do List in staff room; Shaheed Diwas – SA; SA newsletter release; Social media update ; Shaheed Diwas - Special Assembly LBR ,Staff Meeting	ID- 24 H- 7 NTWD

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- PA- Periodic Assessment      TE- Term Exams      LAST DAY OF THE MONTH- MFC      Updating of Class Display Boards      PYM- Plan Your Month      TOTM- Theme of The Month
- MSG- Message to Parents for Next Activity      NTWD- Non-Teaching Working Day      SRC-Sanitation register check      LIR-Library Issue Register      LBR-library Book Review



THEME OF THE MONTH: PYTHAGORAS

VALUE OF THE MONTH: JUSTICE AND LOVE FOR PEACE

February 2027

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1-ID-1	2-ID-2	3-ID-3	4-ID-4	5-ID-5	6-ID-6	1-H-7
Upcoming holiday message to parents	Visitor Register Check;	Handwriting Improvement Plan (HIP) submission		Safer Internet Day – SA; Social media update; Periodic Test -4 ends LPs Check	PTM –(Grade-X) Fees Report (January); To Do List in staff room; Poetry Through Pictures - Grades 1 to 5, Theme Tracker Journals - Grades 6 to 8, Logic Grid Puzzles Grades 9 & 10, Safer Internet Day - Special Assembly LBR ,Staff Meeting	
7-ID-8	8-ID-9	9-ID-10	10-H-11	11-ID-12	12-ID-13	2-H-14
Annual Exam for Grade: IX begins Monday test (III-VIII); Term 2 starts (Class IX)	SA- International Day of Women and Girls in science; Social media update; Salary Distribution; Class Logbook check (III-V; Sticker Shapes – PP	SCR-1; SA -Theme of the month; Social media update		Safety drill LPs Check	To Do List in staff room; LBR ,Staff Meeting	
13-ID-15	14-ID-16	15-ID-17	16-ID-18	17-ID-19	18-ID-20	3-H-21
Monday test (III-VIII); SBU for next month;	Yellow Colour Day - PP			World Day of Social Justice – SA; Social media update Vasant Panchami : PP LPs Check	Annual Exam Ends for Grade: IX Sanitation Register check (SRC) by PTI To do list in staff room; LBR ,Staff Meeting	
19-ID-22	20-ID-23	21-ID-24	22-ID-25	23-ID-26	24-ID-27	4-H-28
HIP review; Teacher's diary review; AR documentation by teachers; Term 2 begins – ( KG to VIII)	Paper Weaving- PP	Review of AR; SCR-2;	LIR review; Review of SCR; PTM - Grade IX	To Do List in staff room; Uniform and Hygiene check and report (coordinator) LPs Check	Submission of LTP- International Women's Day To Do List in staff room; Money Match Game Grades 1 to 5, Eco-Fabric Collage - Grades 6 to 8 LBR ,Staff Meeting	ID- 24 H- 4 NTWD-

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THEME OF THE MONTH: M.S. SWAMINATHAN  
 VALUE OF THE MONTH: SELF DISCIPLINE

March 2027

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1-ID-1	2-ID-2	3-ID-3	4-ID-4	1-H-5	2-H-6	3-H-7
New Session for Grade: X begins Fees Report; Visitor's register check	SA- Theme of the month; Graduation and Promulgation Day preparation starts Day and assign in charges	Timetable preparation for new session submit plan for Graduation and Promulgation	Letter to Parents (International Women's Day); Term-2 minor exam 3	Jamat-Ul-Vida (Tentative)	Maha Shivaratri	
5-ID-8	6-ID-9	4-H-10	7-ID-11	8-ID-12	9-ID-13	5-H-14
	Salary Distribution; Exam Post Midterm Exam Term-2 ends -KG to VIII	Eid-Ul- Fitr (Tentative)		Break and Correction	To Do List in staff room LBR ,Staff Meeting Exam	
10-ID-15	11-ID-16	12-ID-17	13-ID-18	14-ID-19	15-ID-20	6-H-21
Submission of consolidated mark slip of Term 2; Retest schedule for Term 2; Timetable submission for new session	Exam; message to parents regarding PTM 7; Submission of welcome letter for new session; Graduation and Pomulgation	Report card printing; classroom arrangements for new session; SBU for new session	Graduation ceremony -PP		To Do List in staff room LBR ,Staff Meeting Promulgation Day -Grade 1 to VIII	
7-H-22	16-ID-23	17-ID-24	18-ID-25	19-ID-26	20-ID-27	8-H-28
Holi		Academic Session 2026-2027 begins (KG – Grade IX); SA- Welcome of students by teachers and Class X; SA newsletter release; Social media update; Letter to Parents- Welcome Letter; message to new admission parents regarding orientation, To Do List in staffroom, School Tour Nur- Grade 8	Bridge Course	Bridge Course	Teachers diary review, LVR and staff meeting Bridge Course	
21-ID-29	22-ID-30	23-ID-31				
Bridge Course	Bridge Course				ID- 23 H- 8 NTWD-	

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